

Depot Shipping Requirements

The following information is to assist our customers in coordinating the shipping of their purchased materials from the Defense National Stockpile Centers.

1. You are to arrange the type of conveyance to be used for shipping your material. Your solicitation will indicate if the storage depot is equipped to ship by truck and/or rail. Stockpile HQ at Fort Belvoir is notified of that choice when you submit your "Shipping Instructions"
2. The Depot must be sent a "Release-Shipment Order" from Stockpile Headquarters in order to proceed in shipping your purchase. The Depot will contact you or your designated trucker to arrange for pick-up times and dates. Rail shipment details are to be arranged with each storage depot.

The designated contact person is provided in your sales solicitation.

3. The hours of operation for each depot is provided in your sales solicitation.
4. "Positive Identification" must be provided by your trucker prior to pick-up. Contact the designated person at the depot where your material is located for specific requirements. The point of contact person's name and phone number is provided in the your sales solicitation.
"No trucks will be loaded, which are not documented and authorized to carry your material."
5. You or your designated trucker must provide the depot with completed "Bills of Lading" (B/L) for each truckload of your material. The depot will add the exact count and weight to each B/L and secure a signature. You or your designated trucker fills in all other information on the B/L.
6. The depot will provide your trucker with lumber, nails and tools for the installation of any blocking" and bracing required to secure your materials. The driver is responsible for installation of any blocking and bracing. Government personnel will not install blocking and bracing on any load.
All loads must be safely secured by the trucker with the required amount of chains or strapping (according to D.O.T. regulations) prior to exiting the depot. The driver is also responsible to have adequate strapping on hand when required.
7. The depot will provide each driver with the completed B/L, Government Weight Certificate and/or" a copy of the certified scale slip. Copies of each will be mailed or faxed as designated to the purchaser only.